



COUNTY OF SAN LUIS OBISPO

DEPARTMENT OF GENERAL SERVICES

COUNTY GOVERNMENT CENTER • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 781-5200

DUANE P LEIB, DIRECTOR

INVITATION TO BID #3391-06 COPIERS AND MAINTENANCE SERVICE

August 1, 2006

The County of San Luis Obispo is currently soliciting bids for New and Unused Copiers and Maintenance Service as noted.

Each bid shall specify each and every item as set forth in the attached specifications. Any and all exceptions must be clearly stated in the bid. Failure to set forth any item in the specifications shall be grounds for rejection. The County of San Luis Obispo reserves the right to reject all bids and to waive any informalities.

Please submit your bids on the attached form. They must be received at the office of the General Services Department no later than 4:00 p.m., August 16, 2006.

Any and all comments and suggestions are sincerely encouraged prior to the bid opening.

JACK MARKEY
Supervising Buyer - Central Services Division
jmarkey@co.slo.ca.us

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 2
COPIERS AND MAINTENANCE SERVICE

TO: ALL PROSPECTIVE BIDDERS

SUBJECT: LOCAL BIDDERS PREFERENCE

The County of San Luis Obispo has established a local vendor preference. All informal and formal bids for contracts will be evaluated with a 5% preference for local vendors. Note the following exceptions:

1. Those contracts which State Law requires be awarded to the lowest responsible bidder.
2. Public works construction projects.

A "local" vendor will be approved as such when, 1) It conducts business in an office with a physical location within the County of San Luis Obispo; 2) It holds a valid business license issued by the County or a city within the County; and 3) Business has been conducted in such a manner for not less than six (6) months prior to being able to receive the preference.

As of March 3, 1994 individual County Buyers evaluate bids considering the local vendor preference described above. The burden of proof will lie with bidders relative to verification of "local" vendor preference. Should any questions arise, please contact a buyer at (805) 781-5200. All prospective bidders are encouraged to quote the lowest prices at which you can furnish the items or services listed in County bids.

	YES	NO
Do you claim local vendor preference?		
Do you conduct business in an office with a physical location within the County of San Luis Obispo?		
Business Address: _____ _____		
Years at this Address: _____		
Does your business hold a valid business license issued by the County or a City within the County?		
Name of Local Agency which issued license: _____		

Business Name: _____

Authorized Individual: _____ Title: _____

Signature: _____ Dated: _____

TO: ALL PROSPECTIVE BIDDERS

**SUBJECT: POLICY ON PURCHASING PRODUCTS MADE WITH OR CONTAINING
CHLOROFLUOROCARBONS (CFC's)**

Summary

Many products contain chlorofluorocarbons (CFC's), a known depleter of ozone in the atmosphere. Under the U.S. Clean Air Act and the Montreal Protocol on Substances That Deplete the Ozone Layer, CFC production for use in industrialized nations is to be totally phased out by January 1, 1996. There are still many products on the market that contain CFC's or are made with CFC's. The Department of General Services, purchasing staff must identify products made with or containing CFC's and purchase alternative products whenever practical and possible.

Policy

To this end, it shall be the policy of the County of San Luis Obispo that all bidders, who wish to do business with the County are required to identify all products that contain CFC's or use CFC's in the manufacturing or shipping processes. Bidders are required to identify alternative products that do not use CFC's, for possible purchase by the County.

Bidder Response

	YES	NO
Do any products offered herein contain CFC's or use CFC's in the manufacturing or shipping process?		
If yes, please offer an alternative product by copying bid forms and submitting an alternate bid. Will you offer an alternate?		
Please provide any other information that may be helpful to the County. Attachments are acceptable.		

Bidder: _____

GENERAL CONDITIONS AND INSTRUCTIONS

1. All bids submitted by Seller to Purchaser should be submitted upon the attached bidder's form, completed and signed, (only typewritten or ink shall be accepted with no erasures or corrections unless properly authenticated by signature) in accordance with the instructions contained herein.
2. The issuance of this bid request creates no obligation on the part of the County and the County reserves the unconditional right at its option to either reject all bids or waive any irregularities or informalities therein. Each bid shall be in a separate sealed envelope with the bid number, name of bidder, title of the bid, date and time due showing on the outside of the envelope.
3. All prices must be firm for 90 days from the date of the bid opening and be inclusive. Upon award, prices will be in effect for the term of the contract.
4. Prompt payment discounts of 20 days or longer will only be considered when comparing bids, however, if you offer any prompt payment discounts, please indicate this on your bid.
5. Awards will be made to realize the greatest savings to the County and may not necessarily be the lowest bid especially where services are of the utmost importance.
6. Submission of a signed bid will be interpreted to mean that the bidder has thereby agreed to all conditions, instructions, descriptions and specifications contained herein.
7. All materials included in the contract shall be in compliance with all Federal and State OSHA laws.
8. All applicable City, State, and Federal taxes and fees are to be included in the proposal.
9. The only terms that will be honored are those terms included in general and special conditions and instructions, purchase order or other documents issued by the County.
10. In the event of any conflicts or ambiguities between these instructions and State or Federal laws, regulations or rules, then the latter shall prevail.
11. Only one bid will be accepted per vendor for each category. Price all connectability accessories (hardware and software) that will connect to the County's Wide Area Network (WAN), under the optional features available listing on the individual specification sheet unless it is included in the features required listing. The County WAN requires network connected devices to use Novell Network 5.X for file/print services and either token ring or highspeed Ethernet network interface connection equipment that is Novell Network Directory Print Services (NDPS) "aware".
12. Bidders may withdraw their bid either personally, by written request, or by telegraphic request confirmed in the manner specified above at any time prior to the scheduled closing time for receipt of bids. No bidder may withdraw their bid after the time set for the opening.
13. All time limits stated are of the essence and must be complied with. Any bids received after closing time stipulated will be returned unopened.

14. All bids must be submitted in a manner so they can be readily hole punched and placed in a standard legal size file folder.
15. The County may make partial payments after a substantial portion of the merchandise has been delivered. On all items, a 10% retention will be withheld until all merchandise has been accepted.
16. Brand names are used to establish a level of quality only. Any alternates must be approved five (5) days prior to the bid opening date, by the Central Services Manager, who will have the sole right to determine this. If an alternate is submitted without going through the above-described process, the County will have the sole right to decide whether or not an alternate is acceptable.
17. Vendor agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin and that it will comply with the "Contractor's Agreements" provisions of Presidential Executive Order No. 11246.
18. **NO FAXED** Bids will be accepted.
19. Return bid by August 16, 2006 at 4:00 p.m. to:

COUNTY OF SAN LUIS OBISPO
DEPARTMENT OF GENERAL SERVICES
JACK MARKEY, SUPERVISING BUYER
1087 SANTA ROSA STREET
SAN LUIS OBISPO, CALIFORNIA 93408

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 6
Copiers and Maintenance Service

The undersigned agrees to:

Deliver F.O.B. San Luis Obispo to various County departments, the Copiers and Maintenance Service itemized and in accordance with Specifications attached. All equipment to be new and unused of the latest model year and all attachments shall be designated to be compatible with the model proposed.

All equipment and accessories shall comply with the applicable State and Federal Codes, Regulations and Requirements.

TOTAL PRICE OF TWELVE (12) MACHINES \$ _____

TERMS OF SALE _____ 7 ¼% Sales Tax \$ _____

DATE OF DELIVERY _____ **GRAND TOTAL: \$** _____

Authorized Official Name (Print) _____

Authorized Official Title (Print) _____

Signature _____

Firm Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ FAX _____

Federal Taxpayer ID# _____

☐ Individual/Sole Proprietor ☐ Corporation ☐ Partnership ☐ Other

BIDS MUST BE RECEIVED BY 4:00 P.M., August 16, 2006 AND
WILL BE OPENED IN THE OFFICE OF THE CENTRAL SERVICES MANAGER
Bid #3391-06

**SPECIFICATIONS
SPECIAL TERMS AND CONDITIONS**

1. PURPOSE:

The County of San Luis Obispo will acquire new COPIERS AND MAINTENANCE SERVICE to serve in heavy duty use areas of the County. Bidders should understand multiple users and recycled paper are also conditions of use.

2. SCOPE:

The successful bidder is required to furnish, deliver and install the proposed equipment. Vendor shall provide a minimum of four (4) hours of orientation and training to department staff on all aspects of machine operation, maintenance and supply replenishment. On-going telephone support shall be included during the life of the equipment.

Installed machine shall be initially filled with all necessary supplies by the vendor at no cost to the County of San Luis Obispo. Machine shall be tested and any adjustment made, as per manufacturer's specifications, to ensure optimal performance of the equipment.

3. MANUFACTURER'S AUTHORIZATION:

Vendor must be officially authorized by the manufacturer of proposed equipment to sell and service the equipment offered. The County of San Luis Obispo may require written documentation from the manufacturer.

4. SUPPLIES:

Successful vendor shall only use OEM supplies and replacement parts in the equipment proposed. Other brand names may be authorized by the Supervising Buyer if commonly used in the industry. Prior approval is required.

5. CUSTOMER SUPPORT SERVICES:

Under the terms of this bid, the successful vendor agrees to provide on-going telephone support regarding the use of the equipment to using department staff and to purchasing staff. Vendor will provide contact person(s) names(s) and telephone number(s) for the telephone support, sales support, service support and field service technicians.

These contact person(s) will be technically trained employees. Contact person(s) shall also be trained in Customer Service and Customer Relations. The County may require documentation from vendor that support employee(s) are indeed qualified and have received the above-mentioned training.

6. MAINTENANCE AND REPAIRS:

The County of San Luis Obispo requires all bidders to have a local (in County) maintenance/service facility. Bids will not be accepted from vendors who do not meet this requirement.

Machines furnished will not be eligible for removal from maintenance coverage until after 7 years of life from the last date of manufacture, provided they have been operated at the recommended average number of copies per month. Vendor must provide manufactures notices of discontinuing the production of any model furnished hereunder. The equipment will require preventative maintenance and repairs. Maintenance coverage offered in each instance, is to be a full service maintenance contract including all toner, developer, fuser oil, drums, repair parts, labor and preventative maintenance service. The only supply items not included are paper and staples.

Response time to a request for service shall be no more than 4 hours. Failure to respond as required will cause the County to take a service credit and withhold that amount from invoices owed to the Vendor. The service credit shall be \$25.00 per hour for each hour after the 4th hour.

If during a repair call it is determined that a copier cannot be repaired in place within 48 hours of the time a repair call is placed, another copier of like size and features is to be supplied at no cost other than the per copy charge in effect at the time.

All repair technicians dispatched to repair County Copiers and Maintenance Service shall be fully aware of the conditions contained herein. Each qualified technician shall also be trained in Customer Service and Customer Relations. The county may require documentation from vendor that repair technicians have received such training.

7. REPAIR CREDIT:

The County will require per copy CREDIT for all copies made during the course of repair testing. The CREDIT must appear separately on monthly invoices.

8. AWARD OF THIS BID:

May be either of two methods (a) all to one vendor, or (b) any combination of items that is in the best interest of the County. The County reserves the right to determine the method of award once all bids have been opened and evaluated to achieve the lowest cost to the County. This bid will remain in effect for the entire fiscal year from award through June 30, 2007. Prices to remain unchanged.

All copiers may not be purchased immediately. Budget funding is indefinite.

Trade-in copiers may be retained by the County should the value offered not be sufficient.

Copiers specified in this bid document for specific departments may be upgraded or downgraded to other specifications within the bid.

Low bidder may be required to demonstrate all features, including options, for requesting departments before purchase.

9. ENERGY USAGE:

All proposed copiers shall be **Energy Star compliant** per State of California.

10. TERMINATION FOR NON-APPROPRIATIONS:

The County's obligation to pay any amounts due for those fiscal periods succeeding the current fiscal period are contingent upon legislative appropriation or approval of funds for that purpose. Therefore, the County may terminate this agreement with respect to no less than the entire term effective as of the end of any of its succeeding fiscal periods by giving sixty (60) days prior written notice of the termination and establishing a termination date.

All obligations of County to make payments due after the termination date will cease. Notwithstanding the foregoing, County agrees to (i) not to terminate this agreement under this provision if any funds are appropriated to perform the services of this agreement and (ii) that County will use its best efforts to obtain appropriation of the necessary funds to avoid termination of this agreement.

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 10
Copiers and Maintenance Service

SPECIFICATION 1

DRUG & ALCOHOL SERVICES

Monthly Volume

●5,000 copies

Features Required

- Minimum 35 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interfaceable Capability
- High capacity drawers (2,500 minimum)
- Finisher/Stapler

Trade-In Available

Ricoh FT4522

- ADF
- Auto Duplex
- Meter Reading 580,569

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

7¼% SALES TAX

TOTAL

\$ _____
\$ _____
\$ _____

Value of Trade-In:

\$ _____

Optional Features Available
at Additional Cost:

_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____

Maintenance Cost:

Year 1 \$ _____ per copy
Year 2 \$ _____ per copy
Year 3 \$ _____ per copy
Year 4 \$ _____ per copy
Year 5 \$ _____ per copy
Year 6 \$ _____ per copy
Year 7 \$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 11
Copiers and Maintenance Service

SPECIFICATION 2

AGRICULTURAL COMMISSIONER

Monthly Volume

●5,000 copies

Features Required

- Minimum 35 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interfaceable Capability
- High capacity drawers (2,500 minimum)
- Finisher/Stapler

Trade-In Available

Ricoh FT5535

- ADF
- Auto Duplex
- Meter Reading 573,095

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

7¼% SALES TAX

TOTAL

\$ _____
\$ _____
\$ _____

Value of Trade-In:

\$ _____

Optional Features Available
at Additional Cost:

_____\$ _____
_____\$ _____
_____\$ _____
_____\$ _____
_____\$ _____

Maintenance Cost:

Year 1 \$ _____ per copy
Year 2 \$ _____ per copy
Year 3 \$ _____ per copy
Year 4 \$ _____ per copy
Year 5 \$ _____ per copy
Year 6 \$ _____ per copy
Year 7 \$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 12
Copiers and Maintenance Service

SPECIFICATION 3

SHERIFF-SOUTH STATION

Monthly Volume

●5,000 copies

Features Required

- Minimum 45 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interface able Capability
- High capacity drawers (4,000 minimum)
- Finisher/Stapler

Trade-In Available

Savin 9940 DPC

- ADF
- Auto Duplex
- Meter Reading 331,459

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

7¼% SALES TAX

TOTAL

\$ _____
\$ _____
\$ _____

Value of Trade-In:

\$ _____

Optional Features Available
at Additional Cost:

_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____

Maintenance Cost:

Year 1 \$ _____ per copy
Year 2 \$ _____ per copy
Year 3 \$ _____ per copy
Year 4 \$ _____ per copy
Year 5 \$ _____ per copy
Year 6 \$ _____ per copy
Year 7 \$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 13
Copiers and Maintenance Service

SPECIFICATION 4

SHERIFF-NORTH STATION

Monthly Volume

●5,000 copies

Features Required

- Minimum 45 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interface able Capability
- High capacity drawers (4,000 minimum)
- Finisher/Multi-Position Stapler & (3) Hole Punch

Trade-In Available

Savin 9940 DPC

- ADF
- Auto Duplex
- Meter Reading 372,905

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

7¼% SALES TAX

TOTAL

\$ _____
\$ _____
\$ _____

Value of Trade-In:

\$ _____

Optional Features Available
at Additional Cost:

_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____

Maintenance Cost:

Year 1 \$ _____ per copy
Year 2 \$ _____ per copy
Year 3 \$ _____ per copy
Year 4 \$ _____ per copy
Year 5 \$ _____ per copy
Year 6 \$ _____ per copy
Year 7 \$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 14
Copiers and Maintenance Service

SPECIFICATION 5

DA VICTIM/WITNESS

Monthly Volume

- 10,000 copies

Features Required

- Minimum 45 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interface able Capability
- High capacity drawers (4,000 minimum)
- Finisher/Stapler

Trade-In Available

Ricoh FT5535

- ADF
- Auto Duplex
- Meter Reading 355,368

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

7¼% SALES TAX

TOTAL

\$ _____
\$ _____
\$ _____

Value of Trade-In:

\$ _____

Optional Features Available
at Additional Cost:

_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____
_____ \$ _____

Maintenance Cost:

Year 1 \$ _____ per copy
Year 2 \$ _____ per copy
Year 3 \$ _____ per copy
Year 4 \$ _____ per copy
Year 5 \$ _____ per copy
Year 6 \$ _____ per copy
Year 7 \$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 15
Copiers and Maintenance Service

SPECIFICATION 6

DISTRICT ATTORNEY-ECONOMIC CRIME

Monthly Volume

●10,000 copies

Features Required

- Minimum 45 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interface able Capability
- High capacity drawers (4,000 minimum)
- Finisher/Stapler

Trade-In Available

Ricoh FT5535

- ADF
- Auto Duplex
- Meter Reading 143,778

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

7¼% SALES TAX

TOTAL

\$ _____
\$ _____
\$ _____

Value of Trade-In:

\$ _____

Optional Features Available
at Additional Cost:

\$ _____

\$ _____

\$ _____

\$ _____

\$ _____

Maintenance Cost:

Year 1 \$ _____ per copy
Year 2 \$ _____ per copy
Year 3 \$ _____ per copy
Year 4 \$ _____ per copy
Year 5 \$ _____ per copy
Year 6 \$ _____ per copy
Year 7 \$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 16
Copiers and Maintenance Service

SPECIFICATION 7

GENERAL SERVICES

Monthly Volume

●10,000 copies

Features Required

- Minimum 55 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interfaceable Capability
- High capacity drawers (4,000 Minimum)
- Finisher/Multi-Position Stapler & (3) Hole Punch

Trade-In Available

Savin 9940 DPC

- ADF
- Auto Duplex
- Meter Reading 1,173,171

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

\$ _____

7¼% SALES TAX

\$ _____

TOTAL

\$ _____

Value of Trade-In:

\$ _____

Optional Features Available
at Additional Cost:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Maintenance Cost:

Year 1	\$ _____ per copy
Year 2	\$ _____ per copy
Year 3	\$ _____ per copy
Year 4	\$ _____ per copy
Year 5	\$ _____ per copy
Year 6	\$ _____ per copy
Year 7	\$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 17
Copiers and Maintenance Service

SPECIFICATION 8

ADMINISTRATION

Monthly Volume

● 10,000 copies

Features Required

- Minimum 55 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interfaceable Capability
- High capacity drawers (4,000 minimum)
- Finisher/Multi-Position Stapler and (3) Hole Punch

Trade-In Available

Savin 9940 DPC

- ADF
- Auto Duplex
- Meter Reading 1,073,091

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

\$ _____

7¼% SALES TAX

\$ _____

TOTAL

\$ _____

Value of Trade-In:

\$ _____

Optional Features Available

at Additional Cost:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Maintenance Cost:

Year 1	\$ _____ per copy
Year 2	\$ _____ per copy
Year 3	\$ _____ per copy
Year 4	\$ _____ per copy
Year 5	\$ _____ per copy
Year 6	\$ _____ per copy
Year 7	\$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 18
Copiers and Maintenance Service

SPECIFICATION 9 (2 Copiers)

ASSESSOR

Monthly Volume

●10,000 copies

Features Required

- Minimum 55 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interfaceable Capability
- High capacity drawers (4,000 minimum)
- Finisher/Stapler

Trade-In Available

Ricoh 450E

- ADF
- Auto Duplex
- Meter Readings 205,365

Ricoh Aficio 450

- ADF
- Auto Duplex, Finisher Stapler
- Meter Reading 177,239

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

7¼% SALES TAX

TOTAL

(2)at \$_____ Each
\$_____ Each
\$_____ Each

Value of Trade-Ins:

\$_____
\$_____

Optional Features Available

at Additional Cost:

_____\$_____
_____\$_____
_____\$_____
_____\$_____
_____\$_____

Maintenance Cost:

Year 1 \$_____ per copy
Year 2 \$_____ per copy
Year 3 \$_____ per copy
Year 4 \$_____ per copy
Year 5 \$_____ per copy
Year 6 \$_____ per copy
Year 7 \$_____ per copy

Monthly minimum (if applicable)

\$_____

BIDDER:_____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 19
Copiers and Maintenance Service

SPECIFICATION 10

SOCIAL SERVICES

Monthly Volume

●20,000 copies

Features Required

- Minimum 65 cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interfaceable Capability
- High capacity drawers (4,000 minimum)
- Finisher/Stapler

Trade-In Available

Savin 9940 DPC

- ADF
- Auto Duplex
- Meter Reading 1,208,177

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

\$ _____

7¼% SALES TAX

\$ _____

TOTAL

\$ _____

Value of Trade-In:

\$ _____

Optional Features Available
at Additional Cost:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Maintenance Cost:

Year 1	\$ _____ per copy
Year 2	\$ _____ per copy
Year 3	\$ _____ per copy
Year 4	\$ _____ per copy
Year 5	\$ _____ per copy
Year 6	\$ _____ per copy
Year 7	\$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 20
Copiers and Maintenance Service

SPECIFICATION 11 (Color Copier)

SHERIFF-CRIME LAB

Monthly Volume

●2,500 black/white copies/500 color copies

Features Required

- Minimum 25 black/white and color cpm
- Automatic reversing document feeder
- Automatic duplex
- Digital Imaging and Interfaceable Capability
- Finisher/Stapler

Trade-In Available

Ricoh FT5832

- ADF
- Sorter
- Meter Reading 48,350

Make and Model Offered:

Equipped with:

Capacity per month:

TOTAL DELIVERED PRICE

\$ _____

7¼% SALES TAX

\$ _____

TOTAL

\$ _____

Value of Trade-In:

\$ _____

Optional Features Available
at Additional Cost:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Black/White

Color

Maintenance Cost:

Year 1	\$ _____ per copy	\$ _____ per copy
Year 2	\$ _____ per copy	\$ _____ per copy
Year 3	\$ _____ per copy	\$ _____ per copy
Year 4	\$ _____ per copy	\$ _____ per copy
Year 5	\$ _____ per copy	\$ _____ per copy
Year 6	\$ _____ per copy	\$ _____ per copy
Year 7	\$ _____ per copy	\$ _____ per copy

Monthly minimum (if applicable)

\$ _____

BIDDER: _____

County of San Luis Obispo Invitation to Bid #3391-06 August 1, 2006 Page 21
Copiers and Maintenance Service

GENERAL SPECIFICATION 1

AS NEEDED

The County may require lower volume copiers during the year. Please quote a lower volume model as **fully featured as possible** for a total not to exceed \$2,500.00, including tax. Price to remain firm through June 30, 2007.

MAKE: _____ AND

MODEL: _____ OFFERED.

FEATURES: _____

OPTIONS INCLUDED: _____

CAPACITY/MONTH \$ _____

TOTAL DELIVERED PRICE \$ _____

7¼% SALES TAX \$ _____

TOTAL \$ _____

<u>Maintenance Cost:</u>	Year 1	\$ _____ per copy
	Year 2	\$ _____ per copy
	Year 3	\$ _____ per copy
	Year 4	\$ _____ per copy
	Year 5	\$ _____ per copy
	Year 6	\$ _____ per copy
	Year 7	\$ _____ per copy

Monthly Minimum (If Applicable) \$ _____

BIDDER: _____

GENERAL SPECIFICATION 2

AS NEEDED

The County may require lower volume copiers during the year. Please quote a lower volume model as **fully featured as possible** for a total not to exceed \$5,000.00, including tax. Price to remain firm through June 30, 2007.

MAKE: _____ AND

MODEL: _____ OFFERED.

FEATURES: _____

OPTIONS INCLUDED: _____

CAPACITY/MONTH \$ _____

TOTAL DELIVERED PRICE \$ _____

7¼% SALES TAX \$ _____

TOTAL \$ _____

<u>Maintenance Cost:</u>	Year 1	\$ _____ per copy
	Year 2	\$ _____ per copy
	Year 3	\$ _____ per copy
	Year 4	\$ _____ per copy
	Year 5	\$ _____ per copy
	Year 6	\$ _____ per copy
	Year 7	\$ _____ per copy

Monthly Minimum (If Applicable) \$ _____

BIDDER: _____